Capital Legal Services

ESTABLISHING LEGAL ENTITY IN RUSSIA (LLC)

Chambers & Partners and Legal 500 recommend Capital Legal Services as a legal advisor for companies developing business in Russia.

Capital Legal Services is a leading full-service Russian law firm since 1999, with offices in Moscow, St. Petersburg and Helsinki.

"Capital Legal Services has deep practical knowledge of its clients' businesses and adopts a solutions-oriented approach."
(Chambers & Partners)

Basic services on establishing a Company (LLC)

- Preparing corporate documents for purposes of establishing the Company and registering it in the Russian Unified State Register of Legal Entities
- Registering the Company with the Federal State Statistics Service
- Registering the Company with non-budgetary funds (Pension Fund, Social Insurance Fund)
- Creating the Company's seal
- Opening the Company's settlement account

Services to support the Company's activity

- Accounting
- Payroll
- Sublease of office premises
- Services of nominal director
- Services of nominal participant/shareholder
- Corporate secretarial services

CONTACTS

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COMPANY MANAGEMENT

Services on documenting the engagement of foreign labor [1]
Registering the company with the migration authority as an organization engaging foreign nationals
Addressing the Federal Migration Service of Russia for a work permit for a foreign citizen
Notifying the migration authority on employment of a foreign citizen and terms of his/her employment

Services on arranging the Company's contractual work
Development and/or analysis of the Company's operational agreements concluded for purposes of performing commercial activity
Examining information on the Company's contractors/clients/partners in open sources or due diligence of the activity and status of third parties
Legal support in negotiations
Legal support in the course of import/export of goods to/from Russia
Advising on certification of goods, obtaining licenses for certain types of activity, authorization documents or mandatory membership in organizations when engaging in certain types of activity
Advising on tax optimizing, customs and tariff regulation, etc.
Legal support with registration of IP rights, in particular, trademarks, industrial designs, etc.
Advising, development and analysis of license agreements and their registration pursuant to the requirements of the Russian legislation

Services on development of the Company's internal documents
Development of the Company's internal documents regulating activity of the Company's management and controlling bodies, as well as labor relations with the Company's employees
Development of trade policies, rules of sale and similar documents, advising on issues of the Company observing the Russian antitrust legislation

[1] Foreign citizens which are 'highly-qualified specialists' in accordance with Article 13.2 of Federal Law No.115-FZ "On legal status of foreign citizens in the Russian Federation" dated July 25, 2002.